Spatial Metadata and Clearinghouse Training
“Introduction to Metadata” Session
Provided by the
Center for International Earth Science Information Network (CIESIN)
&
New York City (NYC) Department of Health and Mental Hygiene (DOHMH)

13-14 February 2006
NYC Fire Department (FDNY) Phoenix/GIS Unit
9 Metrotech Center, Computer Training Room, 4th Floor
Brooklyn, New York

Directions: [http://www.metrotechbid.org/directions.html](http://www.metrotechbid.org/directions.html)

DOHMH Contact: Chris Goranson, (212) 788-4334
CIESIN Contact: Mark Becker, (845) 365-8980

Agenda

**Monday, 13 February**

10:00 Welcome
10:15 Metadata – What, Why, Standards
10:30 CSDGM Metadata Content (fields and values)
11:30 Tools for Creating Metadata Records
11:45 Metalite 1.75
12:15 Lunch
13:15 Metadata Record creation (2 exercises)
14:00 Review Exercises
14:15 Break
14:30 Metadata Record creation with your data (exercise)
15:30 Review; Questions/Answers
16:00 Adjourn

**Tuesday, 14 February**

10:00 How to Use FGDC for Public Agency Records
12:00 Lunch
13:00 Standards, Gateways & Portals for Metadata
14:45 Break
15:00 Metadata Management: From Creation to Production
15:30 Review; Questions/Answers
16:00 Adjourn