

**Spatial Metadata and Clearinghouse Training
“Introduction to Metadata” Workshop
Provided by the
Center for International Earth Science Information Network (CIESIN)**

**16 May 2007
Columbia University
New York City**

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Agenda

Wednesday, 16 May

10:00	Welcome
10:15	Metadata – What, Why, Standards
10:30	CSDGM Metadata Content (fields and values)
11:30	Tools for Creating Metadata Records
11:45	Metalite 1.75
12:15	Lunch
13:15	Metadata Record creation (2 exercises)
14:00	Review Exercises
14:15	Break
14:30	Metadata Record creation with your data (exercise)
15:00	Review and Discussion
15:30	Standards, Gateways & Portals for Metadata
16:00	Metadata Management: From Creation to Production
17:00	Adjourn